

# Agenda

**Special Meeting  
of the Board of Directors of  
Upper San Luis Rey Resource Conservation District  
Thursday, August 8, 2023 1:00 P.M.  
Meeting Held at Yuima Municipal Water District  
34928 Valley Center Road, Pauma Valley, CA 92061**

Andy Lyall, President  
Matt Borden, Secretary/Treasurer  
Amy Reeh, Director

Greg Kamin, Vice-President  
Mike Perricone, Director

## AGENDA TOPICS

1:00 p.m.

1. **Roll Call** - Determination of Quorum
2. **Pledge of Allegiance**
3. **Approval of Agenda** – At its option, the Board may approve the agenda, delete an item, reorder items and add an item to the agenda per the provisions of Government Code §54954.2.
4. **Public Comment** – This is an opportunity for members of the public to address the Board on matters of interest within the Board’s jurisdiction that are not listed on the agenda. The Brown Act does not allow any discussion by the Board or staff on matters raised during public comment except; 1) to briefly respond to statements made or questions posed; 2) ask questions for clarification; 3) receive and file the matter; 4) if it is within staff’s authority, refer it to them for a reply; or 5) direct that it be placed on a future board agenda for a report or action. Inquiries pertaining to an item on the agenda will be received during deliberation on that agenda item. No action can be taken unless specifically listed on the agenda (Government Code §54954.3)

### I. CONSENT CALENDAR

Consent Calendar items will be voted on together by a single motion unless separate action is requested by a Board Member, staff or member of the audience.

1. Approve minutes of the Regular Meeting of April 11, 2024.
2. Approval of Accounts Payables for March 2024-June 2024
3. Acceptance of Monthly Financial Reports - March 2024-May 2024; Preliminary June 2024.

### II. SPECIAL REPORTS

1. NRCS Reports-District Conservationist
2. GSA Report
3. President’s Report

Morales  
Perricone  
Lyll

### III. ACTION DISCUSSION

1. Proposed Resolution Adopting the Operation Budget for Fiscal Year 2024/2025.

Lyll

1A. Informational Purposes Only: Copy of Insurance premium for new fiscal year. Increase in premium.

*Background:* Each year the District must adopt an operating budget to demonstrate their ability to perform the required duties of the district in a financially responsible manner.

*Recommendation:* That, should the Board agree, they adopt the resolution as proposed.

2. Approval of Agreement for Recordkeeping and Secretarial Services with Yuima Municipal Water District for Fiscal Year 2024-25.

Lyll

*Background:* The Board contracted with Yuima MWD to perform Record Keeping and Secretarial Services for July 2023 through June 2024. The included agreement is for the 2024/25 fiscal year for a monthly amount of \$713.69. This is an increase of \$122.58 from the 2023/24 contract. Yuima's Board of Directors approved the contract at their June 24, 2024 board meeting.

*Recommendation:* That the Board review and approve the contract if they so desire.

3. Proposed Resolution Establishing the Appropriation Limit for Fiscal Year 2024/25 Pursuant to Article XIII B of California Constitution. Lyall

*Background:* Annually the District is required to calculate the annual appropriation limit pursuant to Article XIII B of the State Constitution. The appropriation limit calculation determines the maximum amount of property taxes can be collected for the District. The 2024-25 Appropriation Limit is \$40,982. The District's expected tax revenue apportionment for the 2024-fiscal year is estimated to be \$10,500. The public notice requirement under Government Code Section §7919 have been met as the Notice was Posted on June 25, 2024.

*Recommendation:* That, should the Board agree, they adopt the Resolution as proposed.

- 4 Information Only: Review of Memorandum of Understanding between Natural Resources Conservation Services and Upper San Luis Rey Resource Conservation District and Review of Civil Rights Responsibilities for Recipients of Federally Assisted Programs. Lyall

*Background:* at the request of NRCS and because the RCD has an active MOU with NRCS, the Board is required to review the included documentation and certify that the review has been completed.

5. Review and Authorize General Manager to Execute the Contract between The Resource Conservation District of Greater San Diego County and Upper San Luis Rey Resource Conservation District as a Sub-Recipient to the Climate Smart Land Management Program. Lyall

*Background:* The District was asked to participate in the Climate Smart Land Management Program and Execute the Scope of Work Contained within the Contract. USLRRCD will receive \$25,000 of grant funding for program participation.

*Recommendation:* That, should the Board agree, they authorize the execution of the contract.

6. Resolution Of The Board Of Directors Of Upper San Luis Rey Resource Conservation District Authorizing Signers for Checking, Savings And Investment Accounts With Various Banking Institution. Lyall

*Background:* This Resolution is to update the authorized signers on all bank accounts for the Upper San Luis Rey Resource Conservation District to reflect the recent changes in the Board of Directors.

*Recommendation:* That, should the Board agree, they approve the resolution as presented.

7. Acceptance of the June 2024 Report for the San Luis Rey RV Park Arroyo Toad Conservation Easement Area. Lyall

*Background:* In accordance with the requirements of the conservation easement reporting requirements to the County of San Diego, the quarterly report of the Arroyo Toad Conservation Easement is presented to the Board for approval.

*Recommendation:* That, should the Board agree, they approve the report as presented.

IV. **OTHER BUSINESS**

1. Next Regular Meeting - Thursday, October 10, 2024 at 1:00 p.m.

V. **ADJOURNMENT**

*NOTE: In compliance with the Americans with Disabilities Act, if special assistance is needed to participate in the Board meeting, please contact the General Manager at (760) 742-3704 at least 48 hours before the meeting to enable the District to make reasonable accommodations. The meeting begins at 1:00 p.m. The time listed for individual agenda items is an estimate only. Any writings or documents provided to a majority of the members of the Upper San Luis Rey Resource Conservation District Board of Directors regarding any item on this agenda will be made available for public inspection during normal business hours in the office of the General Manager located at 34928 Valley Center Road, Pauma Valley.*